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| School-Seal-new-color | ***LOWELL PUBLIC SCHOOLS***  ***Cardinal O’Connell Early Childhood Center***  ***21 Carter Street Lowell, Massachusetts 01852*** |  |
| Lisa Van Thiel, Early Childhood Coordinator/Principal  978-674-2051  [lvanthiel@lowell.k12.ma.us](mailto:lvanthiel@lowell.k12.ma.us) |  |  |

School Site Council

January 12, 2021 at 5:00 PM Eastern Time via ZOOM

Members Present: Lisa Van Thiel, Courtney Hastings, Jennifer Williams, Lisa Hogan, Annie Keophila, and Chanvon Mom

Attending: Kelly Ash, Essi Havon, Sharada Patel

Absent: Joseph Braga

**Recruitment of Parent volunteers and School Site Council nominees** – Discussed recruitment of new families for nomination to serve SSC or get involved in PTO – focus on new 3 year olds that will be at the school next year. Recruitment for SSC nominees at our next meeting - record families’ reason for getting involved in Council. Benefits of nomination and participation.

**Review School Improvement Plan** – Time Line [School Improvement Plan](https://www.lowell.k12.ma.us/cms/lib/MA01907636/Centricity/Domain/2459/LPS%20SIP%20Cardinal%20OConnell%20QIP%20APPROVE%20SSC.pdf)

**Parent Engagement** –

* Books for Bingo- March
* Look into ZOO virtual field trip Spring – Caitlin – share

<https://www.neaq.org/visit/virtual-programs/virtual-animal-encounters/>

* Book Group on The Formula –for staff and parents – vote to purchase books for 10 families

<https://www.goodreads.com/book/show/41045539-the-formula>

* Establish monthly Family Open Mic Meetings every other month at 4:00PM and 12:00PM alternating months February (D), March (E), April (D), May (E), & June (D)

**Develop Survey:** To inform plan for re-entry, engaging families, and get feedback to involve QIP for future – bring questions to February meeting (Lisa and Jennifer)

What do families wonder about starting school in April?

What do we want families to know as they re-enter?

What do families want to know as they re-enter?

What do you like about Cardinal?

What would you improve?

**Develop Plan for Target Date for Rebuilding Capacity and Open House and Updating Information**

* + No sooner than Feb 1 for 3% in-person return/ ***Information Session: January 28th***
  + No sooner than Mar 1 for 25% in-person return/ ***Information Session: February 22***
  + No sooner than Apr 1 for expanding beyond 25%/***Information Session: March 31***

**Information Sessions for re-entry would address the following**:

Handout School welcome information again, E.g. parking and car pool rules and double check emergency forms, etc.

Share powerpoint regarding in-person learning at Information Sessions and create a staff video with introductions from all staff members “What I like best about Cardinal”

**Reflected on Time Change to 5:00 PM** – Increased attendance agree to keep this time. Next meeting dates: February 9, March 9, April 6, May 11, and June 8